



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
EDUCATION AND PLANNING COMMITTEE
August 7, 2024, at 4:30 P.M.
Muller Field Station – Main Lodge2nd Floor
6455 Co. Road 36, Honeoye, NY 14471

Trustee George Cushman, Chair

AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Cushman
<u>Business</u>	
▪ Review June 5, 2024, Committee Minutes*	Trustee Cushman
▪ Enrollment Report Update	Dr. Carol Urbaitis
▪ FLCC Specialized Student Programs Review and Preview	Sarah Whiffen, Lisa Thomas Dustin Stalnaker, Nissa Youngren
<u>Resolutions on the Consent Agenda:</u>	
▪ FLCC Title IX Grievance Policy: Procedures for Sex Based Harassment Complaints for Students and Employees	Kim Evans-Dame, Sarah Whiffen, Sara Iszard
▪ Non-Discrimination Policy	Kim Evans-Dame, Sarah Whiffen, Sarah Whiffen, Sara Iszard
▪ Student Code of Conduct Policy	Ed Kelty
▪ Grant Professional Association Administrative Appointment: Matthew Hance, Manager of Technical Support Services	Brie Chupalio
▪ Grant Professional Association Administrative Appointment: Margaret Lorenzetti, Assistant Director of Development	Laura E. Ortiz, Ed.D. Laura E. Ortiz, Ed.D.
▪ Grant Professional Association Administrative Appointment: Alexandria Esposito, Assistant Director Muller Field Station	
▪ Grant Professional Association Administrative Appointment: Jeffery Dugan, Assistant Director of Online Learning	Laura E. Ortiz, Ed.D.
▪ Grant Professional Association Administrative Appointment: Leslie Pierre-Philippe, Senior Professional Academic Advisor	Laura E. Ortiz, Ed.D.
▪ Grant Professional Association Administrative Appointment: Lisa Thomas, Director of Academic Success and Access Programs	Laura E. Ortiz, Ed.D.
▪ Grant Professional Association Administrative Appointment: Mary-Elizabeth D’Arduini, Academic Technology Specialist	Laura E. Ortiz, Ed.D.
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster	Kim Evans-Dame
▪ Approve Non-Unit Employees Reappointments: 2024-2025	Kim Evans-Dame
▪ 2024-2025 Management Confidential Salary Schedule	Kim Evans-Dame
<u>Strategic Thought Presentation</u>	
Muller Field House Program Review and Tour of Facility	Alexandria Esposito

Adjourn

Next Meeting: *Wednesday, September 4, 2024-Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY, (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Trustee George Cushman, Chair

Trustee Joan Geise

Trustee Donna Mihalik

Student Trustee Misty Hall

TBD

Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Laura E. Ortiz, Ed.D.



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BOARD OF TRUSTEES MEETING
FINANCE AND FACILITIES COMMITTEE
Meeting after the Education & Planning Committee
August 7, 2024, at 4:30 P.M.
Muller Field Station – Main Lodge 2nd Floor
6455 Co. Road 36, Honeoye, NY 14471

Trustee Steve Martin, Chair

AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Martin
<u>Business</u>	
▪ Review June 5, 2024, Committee Minutes*	Trustee Martin
▪ FLCC 2023-24 Operating Budget Update & Finance Report	Jason Tack
▪ Presentation of the 2024-2025 Operational Budget (update)	Jason Tack
<u>Resolutions</u>	
▪ Bid Renewal: Minor Maintenance Services of Walls Containing Asbestos	Jason Tack
▪ Bid Acceptance: Distance Learning and Telemedicine System for FLCC	Jason Tack
▪ Adopt the Finger Lakes Community College 2024-2025 Operating Budget	Jason Tack
▪ Authorize Vehicle Lease Between FLCC and Holman Fleet Leasing	Jason Tack
▪ Lease Renewal Between Finger Lakes Community College and New York Kitchen	Jason Tack
▪ Authorize Printer Lease Between FLCC and EBP Supply Solutions	Jason Tack
▪ Approve 2024-2025 Sponsor Services Included in the FLCC Operating Budget	Jason Tack
▪ Approve a Contract with Symplicity for Disability Services Software	Jason Tack
▪ Accept Request for Proposal: FLCC External Audit Firm	Jason Tack
▪ Rescind Resolution 27-2024, 2024 Finger Lakes Community College Facilities Master Plan	Jason Tack
▪ Approval and Adoption of the Finger Lakes Community College 2024 Facilities Master Plan	Jason Tack
<u>Informational Items</u>	
▪ Accept Default Prevention Program for Delinquent Borrowers	Jason Tack
▪ Lease Renewal: SUNY Office Space Newark Campus	Jason Tack
▪ Budget transfer report	Jason Tack

Adjourn

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Trustee Committee Members

Trustee Steve Martin, Chair

Trustee Geoff Astles

Trustee Richard Russell

TBD

Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Jason Tack



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BOARD OF TRUSTEES MEETING

(Immediately following break)

August 7, 2024, at 4:30 P.M.

Muller Field Station – Main Lodge 2nd Floor

6455 Co. Road 36, Honeoye, NY 14471

Trustee Don Cass, Chair

AGENDA

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Cass
<u>Community/Public Comment</u>	Trustee Cass
<u>Approve the Consent Agenda Minutes & Resolutions</u>	
Review June 5, 2024, Minutes	Trustee Cass

Resolutions on the Consent Agenda:

- FLCC Title IX Grievance Policy: Procedures for Sex Based Harassment Complaints for Students and Employees
- Non-Discrimination Policy
- Student Code of Conduct Policy
- Grant Professional Association Administrative Appointment: Matthew Hance, Manager of Technical Support Services
- Grant Professional Association Administrative Appointment: Margaret Lorenzetti, Assistant Director of Development
- Grant Professional Association Administrative Appointment: Alexandria Esposito, Assistant Director Muller Field Station
- Grant Professional Association Administrative Appointment: Jeffery Dugan, Assistant Director of Online Learning
- Grant Professional Association Administrative Appointment: Leslie Pierre-Philippe, Senior Professional Academic Advisor
- Grant Professional Association Administrative Appointment: Lisa Thomas, Director of Academic Success and Access Programs
- Grant Professional Association Administrative Appointment: Mary-Elizabeth D’Arduini, Academic Technology Specialist
- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Approve Non-Unit Employees Reappointments: 2024-2025
- 2024-2025 Management Confidential Salary Schedule
- Bid Renewal: Minor Maintenance Services of Walls Containing Asbestos
- Bid Acceptance: Distance Learning and Telemedicine System for FLCC
- Adopt the Finger Lakes Community College 2024-2025 Operating Budget

- Authorize Vehicle Lease Between FLCC and Holman Fleet Leasing
- Lease Renewal Between Finger Lakes Community College and New York Kitchen
- Authorize Printer Lease Between FLCC and EBP Supply Solutions
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- Approve a Contract with Symplicity for Disability Services Software
- Accept Request for Proposal: FLCC External Audit Firm
- Rescind Resolution 27-2024, 2024 Finger Lakes Community College Facilities Master Plan
- Approval and Adoption of the Finger Lakes Community College 2024 Facilities Master Plan

Old Business

Trustee Cass

New Business

Trustee Cass

Chair’s Report

Trustee Cass

President’s Report

President Nye

Committee & Liaison Reports

Student Trustee Report

Trustee Hall

FLCC Audit & ERM Committee

Trustee Astles

FLCC Board Development Committee

Trustee Mihalik

FLCC Association Liaison

Trustee Cass

FLCC Foundation Liaison

Trustee Geise

NYCCT Liaison

Trustee Mihalik

Student Corporation Liaison

Trustee Cushman

Adjourn

Next Meeting: *Wednesday, September 4, 2024-Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY, (unless otherwise determined and notice posted before the meeting).*